

Cheriton Parish Council
Parish Council Meeting
Tuesday 13th May 2025 at 7.00pm – Cheriton Village Hall

CLLrs: A Collett (Chairman), B Frampton, L Clarkson, D Smith, D Pain, S Herdman and C Cheyney

You are hereby summoned to attend a meeting of Cheriton Parish Council on 14th May 2024 for the transaction of business set out below.

Clare Cholerton,

Clerk to the Council, 7th May 2025

Agenda

1	Election of Chairman		Chair	7.00
2	Election of Vice Chairman		Chair	7.01
3	Chairman's Announcements	Prior to this meeting CLLrs met to update their computers to the new .gov.uk system	Chair	7.02
4	Apologies for absence		Chair	7.03
5	Disclosure of interests on agenda items		Chair	7.04
6	Requests for Dispensation		Chair	7.05
7	Approval of Minutes of Parish Council Meeting held on 8th April 2025		Chair	7.06
8	Clerk's Report	Written Report	Clerk	7.10
9	Meeting adjourned to hear public questions and comments meeting reconvened		Chair	7.15
10	County and District Councillor Reports	Written Reports	Chair	7.20
11	To appoint members to the following Committees, including appointment of Chairman:	<ul style="list-style-type: none"> Finance & Policy Committee (3 members + Chairman) Staffing Committee (2 members + Chairman) 	Chair	7.25
12	Appoint Parish Council leads for the following:	a) Lengthsman (1 member) b) Highways (1 member)	Chair	7.30
13	To appoint representatives to outside bodies:	a) South Downs National Park Authority (1 member) b) Recreation Committee (1 member) c) Village Design Statement (1 member) d) Conservation Volunteers (1 member) e) Village Hall Committee (1 member) f) Climate Change (1 member)	Chair	7.35
14	To appoint members to working parties (including members of the public):	a) Highways & Traffic b) Matterley Estate c) Curate's Bridge	Chair	7.45
15	Adopt the following:	<ul style="list-style-type: none"> Updated Standing Orders including Terms of Reference for Committees Code of Conduct Financial Regulations Terms of reference for Working Parties Recording and use of social media Policy Complaints Policy 	Chair/ Clerk	7.55
16	Approve Meeting Dates for 2025/26		Clerk	8.00
17	Financial Items:	<ul style="list-style-type: none"> To note payments due 01.4.2025 – 30.4.2025 Approve Risk Management Schedule Approve Asset Register Request by Cheriton Church to change the use of the Boomtown money given to them for a bin store (£320) to refurbishing of the church gates. Approve Insurance quote for 2025/26 Approve quote for internal audit from T Light 	Clerk	8.05

18	Planning Applications:	<ul style="list-style-type: none"> SDNP/25/01721/HOUS. Erection of detached 3-bay garage. Lancen Farm , Longwood Dean Lane, Owslebury, Hampshire, SO21 1JT SDNP/25/01592/CND: APPLICATION TO VARY CONDITION 1 SO MOTOCROSS CAN BE HELD ON 21/22 JUNE 2025 SDNP/25/01528/FUL. Proposed change of use from office (ground floor) and one residential flat (first floor) to one residential dwelling together with alterations to roof windows. Location: The Chapel , School Lane, Cheriton, Hampshire, SO24 0QA 	Cllr Clarkson	8.20
19	Lengthsman Scheme	Monthly verbal report. £1,000 has been deposited into CPC account.	Cllr Frampton	8.30
20	Reports from Representatives on Outside Bodies	To note any reports from the following: Conservation Volunteers SDNPA	Cllr Frampton Cllr Pain	8.35
21	Reports from Working Groups	To note any reports from working groups: Matterley Estate Working Group: Traffic: To approve final design for village entry points – this will be a late submission from Cllr Herdman. Curate's Bridge:	Cllr Pain Cllr Herdman Cllr Collett	8.40
22	Agenda items for the next meeting	To consider any items to be added to the next meeting agenda	Chair	8.55
23	Date of next Council meeting	Tuesday 10 th June 2025 at 7.00pm, Cheriton Village Hall		9.00